

CATHOLIC WOMEN-OF-THE-YEAR AWARD

Honoring Volunteerism

ELIGIBILITY STANDARDS:

1. Any lay woman who is a parishioner in the Diocese of Orange and a Catholic in good standing.
2. Any **UNPIAD** volunteer who has contributed outstanding service to church and community.
3. One nomination will be accepted from each organization active in the Diocese of Orange.
4. A parish can have several honorees, i.e., Women's Council, Senior's Group, Altar Society, Pastoral Council. Each organization may select an honoree.
5. An individual may be nominated only three (3) times with a year between each nomination.
6. Current and past activities are to be considered.
7. A variety of interests (church, community & family) and leadership qualities are important. Offices held in organizations are to be included.
8. **Completion of the enclosed official form is required by April 7, 2017.**
9. Submit **ONLY** the two-sided official activity form. No other documents will be considered.

INSTRUCTIONS FOR NOMINATIONS:

THE COMMITTEE CAN ONLY JUDGE ON THE BASIS OF THE INFORMATION RECEIVED

In the interest of fairness to all honorees, we offer the following examples and guidelines to be submitted on the enclosed application form:

Part I: Current Activities: (Church / Community / Family) **DO NOT** name the parish or school, but you may include the name of a club or organization. Give all activities that fall into each category during ***the last five (5) years***. Include dates and approximate hours per year.

Examples: Date (2012-2017) - Parish Religious Education, Grade 1 teacher, 72 hours per year
Date: (2012-2017) – American Red Cross – Fundraising Chairperson, 30 hours per year

Part II: Past Activities (Church / Community) – More than five (5) years ago

Part III: **Place a star (*) in front of three special activities which the candidate wishes to have used for the introduction and publicity.**

IMPORTANT NOTE: If the nominee received **ANY** salary, payment or stipend from the nominating group, she is **NOT** eligible to be considered for this award. This does not include simple reimbursement for out-of-pocket expenses.

SOME DO'S:

- DO** follow the guidelines.
- DO** solicit the honoree's help in completing the forms.
- DO** list all major activities, offices held, chairmanships and committees.
- DO** call the Awards Chairperson for assistance if necessary.
- DO** use the enclosed color-coded sheets for your information.
- DO NOT** add additional pages beyond the two provided. All extra pages will be discarded.
- DO NOT** include a cover letter from the Pastor, President, or Principal of nominating organization.

THE COMPLETED FORMS, ALONG WITH A CHECK FOR \$65.00 FOR THE HONOREE'S LUNCH MUST BE RETURNED NO LATER THAN **Friday, April 7, 2017**

CATHOLIC CHARITIES AUXILIARY OF THE DIOCESE OF ORANGE
HONORING CATHOLIC WOMEN-of-the-YEAR FOR VOLUNTEERISM

2017 AWARD NOMINATION FORM

IMPORTANT NOTE: In fairness to all, if the nominee received ANY salary, payment or stipend from the nominating group, she is NOT eligible to be considered for this award. This does not include simple reimbursement for out-of-pocket expenses.

Please type or print:

HONOREE: Mrs./ Ms./ Miss _____
(Please circle)

ADDRESS: _____

CITY: _____ ZIP: _____

PHONE: _____ cell / home EMAIL ADDRESS: _____

IF MARRIED – HUSBAND’S NAME: _____

LENGTH OF TIME IN PARISH: _____

CATHOLIC IN GOOD STANDING: _____ YES

PASTOR’S SIGNATURE:

HONOREE’S PARISH:

SIGNATURE OF HONOREE:

NAME OF NOMINATING GROUP: _____

SIGNATURE OF PASTOR, PRINCIPAL or GROUP’S OFFICER:

Title Phone Number

DUE DATE: Friday, April 7, 2017

MAIL TO: Joan Doyle
10001 Timothy Lane
Villa Park, CA 92861

EMAIL: joandoyle07@gmail.com
PHONE: 714-609-2048

PART II: VOLUNTEER SERVICES FOR MORE THAN 5 YEARS AGO (before 2012)

CHURCH

Date	Organization	Activity	Office or position held & approximate hours per year

COMMUNITY

Date	Organization	Activity	Office or position held & approximate hours per year

PART III: FAMILY

NUMBER of children: _____ AGES: _____

Unusual added family responsibilities:

***Use this form only, either typed or printed. No other listing, spreadsheet or document is to be used.
Only these two pages are to be submitted. NO exceptions. Thank you!***



CATHOLIC WOMEN-OF-THE-YEAR APPLICATION PACKET CHECKLIST

Completed packets are due by April 7, 2017.

Completed packets should contain:

- Completed Award Nomination Form with signature of Pastor, Principal or Group Officer (ivory)
- Completed Application Form (blue)
- Check for \$65 (from the parish, school or nominating group)

Mail completed packets to: Joan Doyle

*Pre-addressed envelope is
included in packet.*

**10001 Timothy Lane
Villa Park, CA 92861**